

CONFIRMATION NOTICE

Customer Name: _____

Address: _____

Phone: _____

Event: _____

Date: _____

Time: _____

Rooms/Ice Rented: _____

Food ordered: _____ (or see attached)

Total Cost \$ _____

Down Payment \$ _____ **50% due at time of booking**

Please confirm agreement with the above information by signing, dating and returning to us along with your down payment (if not already received) within the next 5 days. If this confirmation and /or down payment are not received, your event date and time slot will not be held for you.

Our refund policy is as follows: 100% Refund with a months notice in advance of cancellation

50% if cancelled 3 weeks prior to event

25% if cancelled 2 weeks prior to event

0% refund if under 2 weeks

A check will be issued, and mailed to you within 2 weeks.

Booked by: _____ **Date:**

Customer Approved: _____ **Date:**
